



## Centreville Preschool Board of Directors Meeting Agenda

Thursday, May 20, 2021

Virtual via Zoom

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### ***Items to be Voted on:***

- Approval of April Meeting Minutes (Secretary)
- 2021-2022 Board Handbook (Secretary)
- 2021-2022 School Calendar (Teacher Director)
- Virtual Summer Program (Teacher Director)
- Lease Extension (President)
- Health and Safety position title (President)
- 2021-2022 Salaries (President)

### ***Items to be Discussed:***

- Virtual Summer Program – Cara Priester
- Board of Directors Transition Overview

**Vice President** - Jennifer Short

**Secretary** - Laura Sexton

- Board Handbook updates
- School keys
- 2021-2022 Committees

**Treasurer** - Jennifer Lee

- 2021-2022 Salaries

**Accounting Clerk/Office Manager** - Janet Chen

- Background check information
- New signature cards

**Teacher Director** - Melissa Hall

- 2021-2022 School Calendar
- Meet and Greet update

**Fundraising** - OPEN

**Enrollment, Tours** - OPEN

**Parent Ed** - Julia Hoglund

**Public Relations** - OPEN

**Maintenance** - Jackie Beverstock

**Scheduling** - OPEN

**Chalkboard** - Jennifer Bezos

**State Licensing** - OPEN

**Health and Safety** - Jen Kilburne

**President** - Sarah Norman

- Teacher retirement
- Health and Safety position title
- Lease update
- Enrichment class
- Summer Playground reservations
- In-person gathering for new board