



## INSTRUCTIONS FOR COMPLETING HEALTH FORMS 2020-2021

Our school is subject to inspection by Virginia State Licensing officials and if parents and/or students were to participate in our program without these forms, CPI would be closed immediately.

If health forms are not **RECEIVED** by the Health and Safety Clerk by the due dates listed below, your child's enrollment may be forfeited and a child from the waitlist could be selected to fill that spot. This policy will be strictly enforced as these forms are a legal requirement. It is advised that forms be carefully read and completed (as any incomplete form must be returned for correction and any delay in processing could jeopardize your child's spot).



**Schedule doctor appointments early to avoid delays!**

### **COMMONWEALTH OF VIRGINIA SCHOOL ENTRANCE HEALTH FORM**

<https://tinyurl.com/cpi-cvsehf> **DUE: July 15, 2020**

**Please note: The Virginia Health Department does not provide this form (MCH 213 G revised 03/2014) to preschools or physicians. Parents can print it from the above website. If you do not have access to a computer, please contact the Health and Safety Clerk and arrangements will be made to get a copy to you.**

**Part I** - Parent must complete in its entirety; provide an emergency contact AND a parent signature is required.

**Part II** - Physician must complete for all immunizations and **SIGN**. All immunizations must be up-to-date.

**Part III** - Physician must complete and sign based on your child's physical exam.

Physical exams must be **current** within one year from your child's first day of school – any time after **August 31, 2019**

**ALL FORMS MUST BE ORIGINAL- NO COPIES WILL BE ACCEPTED.**

### **EMERGENCY INFORMATION AND PARENT AGREEMENT FORM**

<https://tinyurl.com/cpi-emerg> **DUE: July 15, 2020**

Please be sure to fill out this form completely. If the question is not applicable, write N/A; do not leave it blank. Note that two emergency contacts must be listed with complete, full addresses, and EACH parent/guardian of the student must sign. This form is double-sided; please turn it over and complete both sides and SIGN at the bottom.

**PARENT MEDICAL FORM** - For Co-oping Parents - Required of any adult who will work in a CPI classroom.

<https://tinyurl.com/cpi-parentmed> **DUE: July 15, 2020**

**Part I** – Statement of Health. All co-oping parents must attest to the fact that they are healthy enough to work with small children and have no communicable diseases. If you are unsure, please see a physician and receive a clean review of health prior to the start of school.

**Part II** - TB TEST (**PPD Screening** or **QuantiFERON blood test**) or **VERBAL SCREENING QUESTIONNAIRE** or **CHEST X-RAY**. TB skin tests (PPD Screening) are administered one day, with a return visit to the doctor required several days later to read the results. (Please note that the Fairfax County Health Department no longer offers TB skin tests due to a high rate of false positives; only blood tests are now offered.)

Screening questionnaires are recommended for low-risk individuals. TB tests/questionnaires are only required every 2 years from administration date. (Returning parents who were tested last year, **after June 1, 2019**, do not need a retest, **but still must complete Part I**.)

Chest x-rays are valid for 3 years. **Sources for a TB test (PPD screening or blood test) or questionnaire include your physician, some local pharmacies/clinics or a County Health Department.**

**\*\*\* Please alert the Health & Safety Clerk if you child has ANY ALLERGIES.** Additional forms (on our website under ENROLLMENT – Forms & Policies) may **require completion** prior to your child beginning school.

Complete these forms and mail them to:

**Questions?**

Centreville Preschool, Inc.  
Attn: Health and Safety Clerk  
P.O. Box 253  
Centreville, VA 20122

Please call **Jennifer Kilburne, Health & Safety Clerk**  
at **703-830-5656**  
or email: [Safety@centrevillepreschool.com](mailto:Safety@centrevillepreschool.com)

**Your child cannot attend classes if all forms have not been submitted and reviewed.  
PLEASE PLAN AHEAD SO YOUR CHILD WILL BE ABLE TO ATTEND SCHOOL AS SCHEDULED!**